

MORAY COUNCIL

Contractor Declaration

This notice declares the agreed outcome of the Council's assessment of the employment status of(Name of Contractor) trading as(Name of Business).

1. I confirm that the responses to the questions referred to in the HM Revenues and Customs online Employment Status Service (HMRC ESS) indicator accurately reflects the terms and conditions under which I have been engaged by Moray Council (" the Council") to provide my services.
2. I undertake to notify the Council immediately of any subsequent change to my terms and conditions of engagement that is likely to alter any of the responses provided by me to the HMRC ESS indicator.

This Council has determined that you are self employed for tax purposes*

I accept that I am not within the new intermediaries legislation for the purpose of tax based on the outcome of the HMRC ESS indicator and agree to indemnify the Council against any subsequent payment required to be made by the Council to HM Revenues and Customs as a consequence of my engagement, in respect of national insurance contributions, income or other taxes or charges.

.....Contractors SignatureDate

OR

This Council has determined that you are within the intermediaries legislation for tax purposes*

I accept that I am within the new intermediaries legislation for the purpose of tax based on the outcome of the HMRC ESS indicator and accept PAYE and National Insurance Contributions will be deducted from any payment received by me for the services I provide to the Council in accordance with Chapter 10 Part 2 of the Income Taxes (Earnings and Pensions) Act 2003, as updated.

.....Contractors SignatureDate

***delete as appropriate**

Please provide the following additional information to enable payments to be made:

National Insurance Number		Address
Date of Birth		
Bank Sort Code (6 digits)		
Account Number (8 digits)		
Account Name		
Gender	Male/Female	

The information provided by you will be used by Moray council to pay you. The information will not be disclosed to third parties except when required to do so by law.

The Council may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties or share your information with them in order to verify the accuracy, prevent or detect crime, protect public funds or where required by law.

To be completed by Moray Council:

Assessment carried out by

Name of Engaging Manager.....

Service and Job Title.....

Contact Number.....

Signed..... Date.....