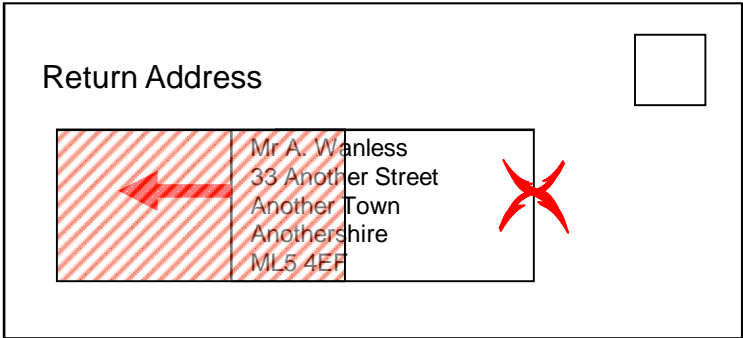


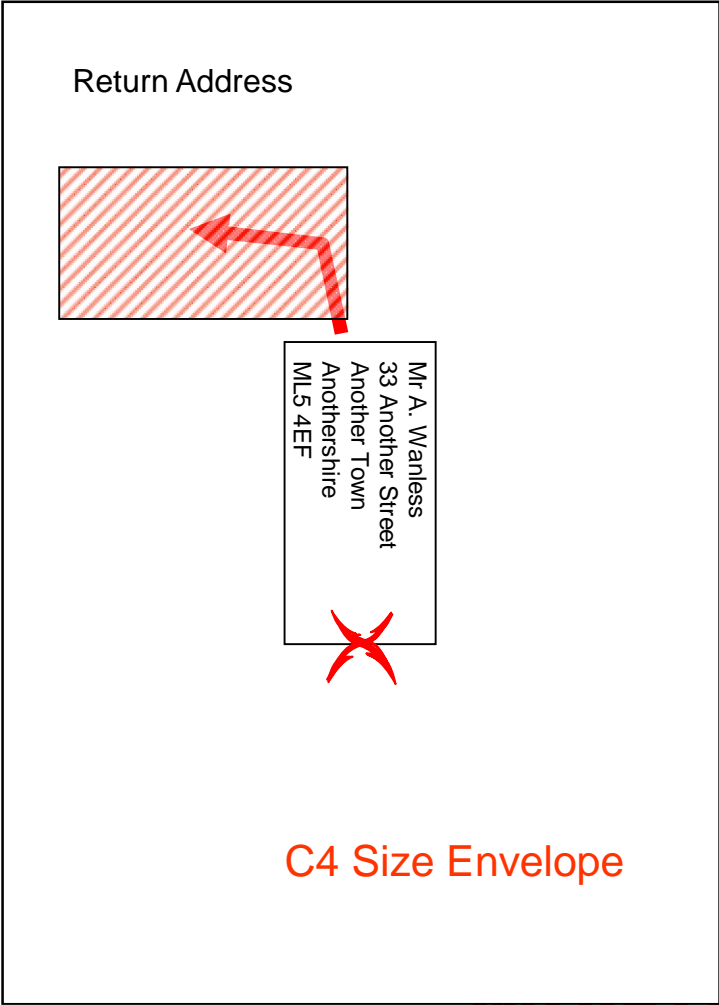
Allsort to Flex: Address Position



DL Size Envelope



C5 Size Envelope



C4 Size Envelope

Flex Quality DL / C5 / C4

Return Address



Mr A. Wanless
33 Another Street
Another Town
Anothershire
ML5 4EF

Return Address

Mr A Wanless
33 Another Street
Another Town
Anothershire
ML5 4EF

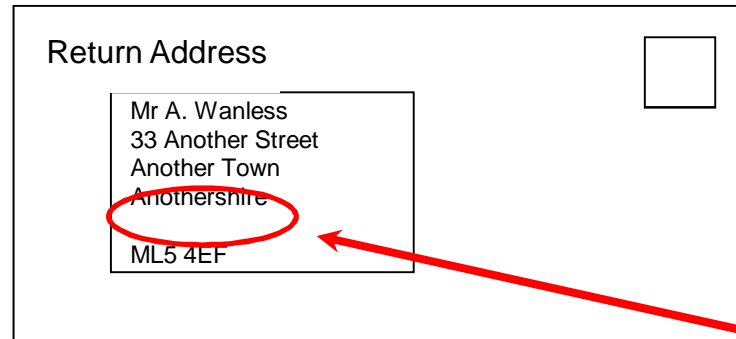
Return Address



Mr A Wanless
33 Another Street
Another Town
Anothershire
ML5 4EF

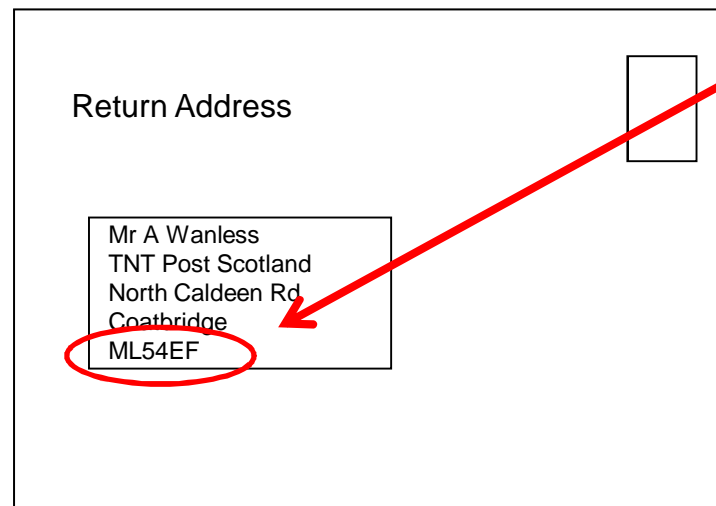
Tighten Up on Little Errors

For maximum savings avoid the below examples:



Tighten up on little errors to make bigger savings:

- Gap in address



- Postcode with no gap

whistl

Flex Readable Presentation



DL Size Envelope



C5 Size Envelope

Key Points

- **There must be a postcode**
- **Typed address wherever possible**
- **Address should be correctly positioned**
- **If window envelope then address should be completely visible at all times**
- **Appropriate envelope used and sealed properly**